

**Governor Thomas J. Vilsack**  
**Lt. Governor Sally J. Pederson**

**Chief of Staff**  
Dr. Steve Gleason

**Governor/Lt. Governor's Office:**

The Governor is vested by the Constitution with the supreme executive power of the State and is responsible for the executive functions of state government. The Governor has direct financial supervision over all state departments and annually initiates, prepares and submits a balanced budget for all revenues and expenditures. The Governor is required to submit an annual Condition of the State message to the General Assembly with his legislative recommendations and is empowered to approve or disapprove every bill, which has passed the General Assembly. The Governor is authorized to make numerous appointments to state boards and commissions and judicial positions. He serves as the Commander in Chief of the State's military and is empowered to grant reprieves, commutations and pardons. The Lieutenant Governor performs duties as provided by law and those duties of the Governor assigned to the Lt. Governor by the Governor, and assists with all duties of the Office.

The administrative functions of the office consist of the following:

1. Preparing and submitting the Governor's annual legislative program and balanced budget.
2. Reviewing bills presented to the Governor for signature following final legislative action.
3. Making required appointments to boards and commissions and the Judiciary.
4. Working with state departments to provide direction on the desired course of state government and to secure cooperation and assistance.
5. Responding to and resolving constituent's requests for assistance and information.
6. Fulfilling statutory obligation in the area of executive clemency.
7. Scheduling Governor's appointments in and out of the office and making arrangements for each appointment and appearance.
8. Providing information to the news media and the people of Iowa.

**Governor - Terrace Hill Quarters:**

Provide funding for staffing and support costs for the Governor and First Lady and to operate and maintain the Quarters at Terrace Hill.

### **Administrative Rules Coordinator:**

To supervise on behalf of the Governor, the administrative rules promulgation process, coordinate rules review with the legislative branch and assist in the publication of the Iowa Administrative Code.

1. To insure state agency rules comply with statutory authority and public policy mandates.
2. To insure the publication of an accurate, understandable, accessible compilation of all administrative rules in the Iowa Administrative Code.
3. To serve as the Governor's Ad Hoc, non-voting, representative to the Legislature's administrative rules review committee to insure rules oversight cooperation.
4. To provide technical assistance to state agencies in achieving uniformity in rules preparation to insure public understanding of proposed and adopted rules.
5. To provide the Governor with thorough and impartial substantive reviews of proposed and adopted rules to facilitate his review for objection or veto purposes.

### **National Governor's Association:**

Funding to pay Iowa's membership dues in the National Governor's Association.

### **State – Federal Relations:**

Develop and maintain an effective State – Federal Relations program which promotes the interests of Iowa State Government before Congress, federal agencies, national associations and other such organizations; influence the development of national policies which affect Iowa State Government, Iowa business and industry and Iowa citizens; and monitor the federal budget policies and promote initiatives of benefit to Iowa State Government.

1. Provide State officials with greater access to current information on legislative and executive actions affecting State agencies, and to exercise more influence over the development of federal policies of importance to Iowans.
2. Improve the State of Iowa's ability to monitor federal budget policies and assess their impact upon the State, track federal assistance programs, which will benefit Iowa, and advocate for changes in federal funding formulas which are used in the distribution of grant funds.
3. Strengthen the working relationships between senior State management officials and Iowa's Congressional delegation and federal agency officials, and improve Iowa's ability to form partnerships with other states and organizations sharing similar interests to Iowa's.
4. Establish key contacts with private business and industry, professional associations and foundations of importance to Iowa in order to promote economic growth.